



St Mary's School  
CAMBRIDGE

*Application Form*

Please attach  
a recent photograph  
of your daughter

TO BE COMPLETED BY THOSE WITH **PARENTAL RESPONSIBILITY**<sup>1</sup> FOR THE CHILD  
PLEASE USE **BLOCK CAPITALS**

**SECTION 1 – Your daughter's information**

Surname/family name: .....

Forename(s): .....

Preferred name: .....

Date of birth:

Nationality: British: .....

Other European (please specify): .....

Other non-European (please specify): .....

Religion (if applicable): .....

Type of place (please tick): Day  Flexi-boarder\*  Weekly boarder  Full boarder

\*Part-time flexible boarding

What is your child's first language? .....

Second language (if any): .....

Third language (if any): .....

What language(s) are spoken at home? .....

Proposed year group of entry (please tick):

Junior School – Reception  Year 1  Year 2  Year 3  Year 4  Year 5  Year 6

Senior School – Year 7  Year 8  Year 9  Year 10

Sixth Form – Lower Sixth

Proposed date of entry to school (term and year): .....

<sup>1</sup> Parental responsibility is defined in the Children Act 1989 as “all rights, duties, powers and responsibilities and authority which by law a parent of a child has in relation to the child and his or her property”. It equates to legal responsibility for your daughter. If you have any doubts about whether you do or do not have parental responsibility for the child you may wish to seek legal advice.

**SECTION 1 continued**

**For a child whose nationality is non-European**

The school is currently a registered Tier 4 sponsor (via the Home Office's UK Visas and Immigration (UKVI) unit).

Please tick this box if you may require the school to sponsor your child for visa/immigration purposes.

*(Details of the Tier 4 sponsorship arrangements will be sent to everyone who ticks this box. Providing this information does not guarantee that the school will sponsor your child or that the school is somehow obliged to. The school reserves full discretion over any decision whether or not to sponsor your child.)*

**NB: St Mary's School, Cambridge only offers Tier 4 sponsorship to boarders.**

If you do not require the school to sponsor your child please confirm that your child has or will have a time-restricted or temporary visa in any other immigration category (for example, as a dependent) and please provide a copy.

Please also provide any further relevant details.

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We trust that you have discussed your intent to apply to St Mary's School, Cambridge with your daughter's current Headteacher. By completing this form, you consent to St Mary's School, Cambridge, contacting your daughter's present school for a report and supporting reference. Alternatively, please state if your daughter is currently home-schooled.

Present school/nursery: .....

Date of entry: .....

Name of Headteacher/Nursery Manager: .....

Address: .....

.....

.....

Telephone number: .....

Email: .....

If you are using an educational agent to assist with your daughter's application, please provide the following information. If not applicable, please write N/A.

Name of educational agency: .....

Name of the contact at the educational agency:.....

Email address of the agent: .....

**SECTION 2 – Parent information**

**Mother’s details:**

Title: ..... Surname/family name: .....

Forename(s): .....

Address: .....

.....

.....

Home telephone number: ..... Daytime telephone number: .....

Mobile telephone number: ..... Email: .....

Occupation: .....

Nationality: .....

**Father’s details:**

Title: ..... Surname/family name: .....

Forename(s): .....

Address: .....

.....

.....

Home telephone number: ..... Daytime telephone number: .....

Mobile telephone number: ..... Email: .....

Occupation: .....

Nationality: .....

**Additional person(s) with parental responsibility:**

Please provide details of any additional person(s) with parental responsibility<sup>1</sup> for your daughter. Please continue on a separate sheet if necessary.

Title: ..... Surname/family name: .....

Forename(s): .....

Address: .....

.....

.....

Home telephone number: ..... Daytime telephone number: .....

Mobile telephone number: ..... Email: .....

**SECTION 3 – Family history**

Please give details of any relatives registered for entry, current students or former students at St Mary’s School, Cambridge (name, dates of birth, relationship to your daughter):

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.....  
.....  
.....

Please give details of any other family connection with St Mary’s School, Cambridge:

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Please give details of any family circumstances (such as parents’ separation or divorce, parental illness) of which the school should be aware so we can provide appropriate support for your daughter. In the case of separation or divorce, please confirm with whom your daughter resides.

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Please give details of any court orders currently in force and relating to your daughter:

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## SECTION 4 – Health

Please list any mental, health, welfare or medical condition, disability, allergy or other matters, including chronic illnesses/ conditions, that your daughter has whether short or long term:

- |                                    |  |  |  |
|------------------------------------|--|--|--|
| <input type="checkbox"/> ADHD      | <input type="checkbox"/> Allergies <i>(please specify below)</i> | <input type="checkbox"/> Aspergers Syndrome        | <input type="checkbox"/> Asthma                              |
| <input type="checkbox"/> Autism    | <input type="checkbox"/> Depression                              | <input type="checkbox"/> Diabetes                  | <input type="checkbox"/> Dyslexia                            |
| <input type="checkbox"/> Dyspraxia | <input type="checkbox"/> Eating disorders                        | <input type="checkbox"/> Hearing/visual impairment | <input type="checkbox"/> Other <i>(please specify below)</i> |

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Are there any special arrangements that need to be made for your child to sit the entrance assessments?

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NB: The school will discuss with parents (and their child’s medical advisers, if appropriate) the adjustments that can reasonably be made for the child if she becomes a pupil at the school. Parents should disclose all salient SEND information to allow the parents and school to discuss if reasonable adjustments can be made. *If information is not declared at this point, but is later disclosed, this may result in the withdrawal of the offer of a place.*

## SECTION 5 – Scholarships and bursaries

Do you wish to enter your daughter for a scholarship?

Scholarships are awarded in recognition of excellence, **not** for financial support. Scholarships are usually awarded at 5% of the day school fees but may be worth up to 20% in exceptional circumstances. Further details can be found on our website. A scholarship application form will be sent to anyone who expresses an interest above.

Do you wish to apply for bursary assistance towards fees?

Bursary assistance towards fees may be offered subject to confirmation of financial status and is subject to annual review. Further details can be found on our school website. A bursary application form will be sent to everyone who expresses an interest above.

## SECTION 6 – Declaration

We (as the holders of parental responsibility for her) request that the above-named child be registered as a prospective pupil at St Mary's School, Cambridge and we have paid the non-refundable £75 application fee.

By signing this application form we understand, accept and agree that:

1. registration of our daughter as a prospective pupil does **not** secure our daughter a place at the school but does ensure that our daughter will be considered for selection as a pupil of the school;
2. if our daughter is offered a place at the school, such an offer will be subject to the school's terms and conditions for the provision of educational services<sup>2</sup>, which will bind us (as the holders of parental responsibility for her) in the event that we accept the place;
3. in order to comply with St Mary's responsibilities as a registered Tier 4 sponsor, we consent to St Mary's notifying and/or supplying information relating to us and/or our daughter's right to enter, reside and/or study in the United Kingdom to the United Kingdom Visas and Immigration (UKVI) unit of the Home Office and, in any event, if our daughter is offered a place at the school, such an offer will be subject to us confirming that our daughter has the right to enter, live and study in the United Kingdom;
4. if applicable, the school may request from our daughter's present school or educational institution: (a) information and a reference in respect of our daughter; and/or (b) information about any outstanding fees and/or supplemental charges.
5. the school may, with reference to one or both of us:
  - (i) undertake a credit check with a credit reference agency; and/or
  - (ii) require you to provide the school's Bursar with a bank reference and/or an up-to-date credit report (including a credit score)
6. the school may process any personal data about us (or either of us) and our daughter, including sensitive personal data about our daughter (such as medical details), for the purposes of:
  - (i) administering its list of prospective pupils;
  - (ii) its registration, selection and/or admission procedures, including as set out above; and
  - (iii) communicating with the parents of prospective pupils about the school and generally managing relationships between the school and its prospective pupils.

This application should be signed by both parents. Please indicate the reason if only one parent is signing the form.

.....  
Mother's signature

.....  
Father's signature

.....  
Print Mother's full name

D	D	M	M	Y	Y	Y	Y
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Date

.....  
Print Father's full name

D	D	M	M	Y	Y	Y	Y
---	---	---	---	---	---	---	---

Date

Signature of anyone else who has parental responsibility<sup>1</sup> for your daughter named in **SECTION 2**:

.....  
Signature

.....  
Print full name

D	D	M	M	Y	Y	Y	Y
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Date

<sup>2</sup> A copy of the current terms and conditions (known as the school's parent contract) is available for your information upon request at any time, but please note that the version of the parent contract supplied may be subject to change prior to the point in time when a place at the school for your child may be offered.

## SECTION 7 – Application fee

Please tick as appropriate

The application fee of £75, payable to St Mary's School, Cambridge by cheque in £ sterling is enclosed (please make cheques payable to St Mary's School, Cambridge)

The application fee of £75 has been sent to St Mary's School, Cambridge by electronic transfer

If you wish to make an electronic transfer the details are as follows:

St Mary's School, Cambridge, Lloyds Bank, Gonville Place, Cambridge, CB2 1BQ

Account Number: 00653408

Sort Code: 30-13-55

SWIFTBIC: LOYD GB21035

IBAN: GB03LOYD30135500653408

Please ensure that your daughter's name is quoted as the reference so that the payment may be matched to her application.

Please return this form to: Admissions Office, St Mary's School, Cambridge, Bateman Street, Cambridge, CB2 1LY

Please note: You are kindly requested to inform us of any changes to details given in this form, particularly address and telephone numbers. You may wish to keep a copy for your records.

Email: [admissions@stmaryscambridge.co.uk](mailto:admissions@stmaryscambridge.co.uk)  
Telephone: 01223 224167 or 01223 224157

**Junior School:** 6 Chaucer Road, Cambridge CB2 7EB  
**Senior School:** Bateman Street, Cambridge CB2 1LY

**[stmaryscambridge.co.uk](http://stmaryscambridge.co.uk)**  
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CAMBRIDGE